

Position Announcement:

Conference Planning Internship - Guild of Natural Science Illustrators (GNSI)

Application Deadline: Friday, January 14, 2011, or until filled.

Position Description: *Part-time Internship.* Intern will be responsible for assisting the planning committee in the organizational effort for the 2011 National Conference for the Guild of Natural Science Illustrators (GNSI), to be held at The Evergreen State College (TESC), Olympia, WA, July 10 - 16, 2011. This is an independent event, not associated with TESC or its affiliates. Intern will report directly to GNSI supervisors. Tasks may include, but are not limited to:

Assist conference coordinators with making appropriate contacts with campus personnel about conference details as well as community services within the Olympia and greater Puget Sound/Olympic Peninsula regions. This may include, but is not limited to, collecting and sharing pertinent information, researching and/or coordinating event details such as transportation, technology, equipment, an personnel needs, soliciting auction donations, assist with written communications such as newsletter reports, website information updates, press releases, or other media.

Qualifications and Special Considerations:

- Must be at least 18 years old with valid US identification.
- Successful applicant will reside in the Olympia area, preferably already familiar with The Evergreen Campus, services, and resources.
- Must have reliable transportation.
- Position is expected to start immediately and last through August, 2011.
- Must be available for the conference week, July 10-16th, 2011, as well as the week preceding and following the conference.
- No office is provided. Must have adequate personal workspace with telephone, computer, and email/internet access for communication purposes.
- Work schedule will be flexible, but successful applicant must be able to meet regular deadlines.

Skills: Successful applicant must be able to work well without direct supervision, report frequently to Conference Coordinators, have excellent verbal and written communication skills as well as able to follow verbal and written instructions (or have proper accommodations to assist with such communications), exhibit excellent organizational skills, and have computer skills with Word, Excel, internet resources, and/or other equivalent computer skills. Previous experience in events planning, graphic design and/or illustration skills preferred, but not required.

Compensation: This is a non-paid intern position with no health benefits. The successful applicant may be eligible for college credits from one's personal educational institution and will develop professional skills through the course of the internship. Successful applicant will receive a one-year complementary membership to the Guild of Natural Science Illustrators and waived registration fees for the 2011 conference events. Expenses that meet prior approval, which are directly associated with GNSI business incurred during internship will be reimbursed.

How to Apply: Applications must be received no later than **January 14th, 2011** for priority consideration. Position will remain open until filled. To apply, email your resume, cover letter, and three references to:

Audrey Miles Cherney,
GNSI National Conference Chair
Email: audreyanne@rosehipstudio.com
Phone: (360) 379-4743 (home office)

Web Announcement: www.gnsinw.org

About 2011 GNSI National Conference: <http://www.gnsi.science-art.com/2011WA/index.html>

About GNSI organization: www.gnsi.org

About GNSI

The Guild of Natural Science Illustrator (GNSI) is a nonprofit organization of persons employed or genuinely interested in the field of natural science illustration. It maintains and encourages high standards of competence and professional ethics by increasing communication among its members, and assisting others who are preparing to enter the profession. GNSI provides opportunities for professional and scholarly development, and seeks to promote better understanding of the profession among the general public and potential clients requiring the services of natural science illustrators.

The GNSI Conference is a weeklong event full of learning, sharing and fun with the "core" programs Monday-Wednesday and supplemental and in-depth workshops and field trips Thursday – Saturday of the conference week. During this week, the Guild's annual business meeting is held. While each conference has its own unique character and themes, the general programs includes:

- **Portfolio sharing/reception** - Meet peers/professionals, share personal artwork and stories.
- **Keynote address** - A dynamic speaker relates what is exciting in the field of natural science illustration or gives a scholarly look at a subject of interest relevant to the conference theme.
- **Program sessions** - Frequently include topics of science, art techniques, business and legal considerations for the profession of Natural Science Illustrators, etc.
- **Members' art exhibit/reception** - A juried show and celebration of select members' best works.
- **Business meeting** - Hear relevant board member updates and news, and participate in important Guild business.
- **Banquet** - Experience cuisine generally in tune with local specialties while networking and socializing with peers/professionals in an inspiring location. Conference awards and special recognitions also presented here.
- **Auction** - From serious selections to the silly, this is a fun and lively event. Bid on artwork, publications, services, materials, and more to help the Guild meet annual financial goals. Silent and live auction action included.
- **Workshops** - Learn about electronic/digital and traditional (and sometimes rare) media techniques.
- **Field trips** - Explore and make new discoveries on various fieldtrips to get glimpses and perspectives not often seen.

2011 GNSI Conference and Annual Meeting

Dates: July 10 - 16, 2011

Place: Olympia, Washington – The Evergreen State College

Theme: Natural and Unique Wonders of the Pacific Northwest

Host: GNSI - Northwest Chapter

For more conference information, visit: <http://www.gnsi.science-art.com/2011WA/index.html>