



Sustainability in Prisons Project Environmental Education Coordinator



Position title: Environmental Education Coordinator
Employer: The Evergreen State College (TESC) and Correctional Industries
Hrs/wk: 19 hrs/wk
Duration: April 2013 through April 2014 with possibility of extension
Location: Sustainable Prisons Project office (Seminar 2 E 2119) and Correctional Industries HQ in Tumwater
Pay: \$14/hour
Supervisors: Joslyn Rose Trivett, Acting SPP Program Manager, TESC trivettj@evergreen.edu and Anitra Law Correctional Industries arlaw@DOC1.WA.GOV

Apply by emailing a cover letter, resume, and three references to trivettj@evergreen.edu and arlaw@DOC1.WA.GOV by April 5th. We will review applications immediately, and respond with offers to interview during the week of April 8th.

Responsibilities:

Support the missions of two organizations: the Sustainability in Prisons Project (SPP) and Washington Correctional Industries (WCI). The Sustainability in Prisons Project is a partnership between The Evergreen State College (TESC) and the Washington Department of Corrections (WDOC). The mission of the SPP is to “conduct ecological research and conserve biodiversity by forging collaborations with scientists, inmates, prison staff, students, and community partners. Equally important, we help reduce the environmental, economic, and human costs of prisons by inspiring and informing sustainable practices.”

The mission of Washington Correctional Industries (WCI) is “to maintain and expand offender work training programs which develop marketable job skills, instill and promote positive work ethics, and reduce the tax burden of corrections.” This new position will assist staff from three organizations (TESC, WDOC, and WCI) in providing [*Roots of Success*](#), an eco literacy curriculum, to incarcerated men and women in Washington.

Tasks:

- Provide assistance to staff from three organizations (WCI, SPP and WDOC) to offer a new eco-literary curriculum to corrections staff and inmates at three pilot sites in Western Washington including two prisons (Stafford Creek Corrections Center in Aberdeen, WA and Washington State Penitentiary in Walla Walla, WA) and the WCI Headquarters office in Tumwater, WA.
- Create and maintain a roster of participants enrolled in *Roots of Success*.
- Develop and update outreach and support materials to recruit participants and promote the *Roots of Success* program in WA Corrections.
- Liaise with *Roots of Success* staff: submit names of program completers, order certificates, and send data (quiz tally sheets, surveys, etc.)
- Assist WDOC and WCI staff with development of participant selection criteria and interviews to select inmate facilitators
- Collect and compile evaluation materials from all three pilot sites
- Assist with assessment tool development, evaluation survey data entry, tracking, and analysis as needed
- Use evaluation data to develop reports to be shared with all three partner organizations
- Develop and maintain a list of program support team members at each site including contact information and role; share the list with participating staff
- Write blog entries and provide information on the progress of each program for agency and organization website use
- Take photos and video of training sessions as needed; catalog and share photo and video materials with partner organizations
- Present the WA *Roots of Success* program to various audiences as needed
- Track and maintain the schedule of each program
- Participate in training as needed
- Print and copy materials
- Order supplies
- Other duties as assigned

Reporting & Accountability:

- Provide weekly updates to both position supervisors and at SPP team meetings
- Maintain good communication through regular updates with support team members at each site

Opportunities:

- Work in a collaborative, engaged community of corrections professionals, scientists, researchers, faculty, staff, students, and inmates
- Provide valuable contributions to SPP programs and contribute to the establishment of a the new SPP Network