



CITY OF KENT  
invites applications for the position of:

## Green Kent Partnership Intern

---

**SALARY:** \$9.19 /Hour

**OPENING DATE:** 03/21/13

**CLOSING DATE:** 04/05/13 05:05 PM

**GENERAL PURPOSE:**

**\*Applicants must include a cover letter and resume\***

**Hours:** 462 hours required, flexible scheduling permitted

**Duties:**

Assist staff and volunteers in environmental restoration including, but not limited to, recognizing invasive weeds and demonstrating the proper removal. Knowledge of native trees, shrubs and the correct planting techniques. Assist staff in tasks including, but not limited to, data entry and communication with volunteers.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

**KNOWLEDGE, SKILLS AND ABILITIES:**

**EDUCATION, EXPERIENCE AND OTHER REQUIREMENTS:**

**Minimum Qualifications:**

Applicants must have a valid Washington State Driver's License and are subject to Washington State background check. Applicant must have a Social Security Card available at the time of interview. Applicant must be at least 18 years of age. Current first aid/CPR certification desirable.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; and talk and hear. The employee is required to stand; walk; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 30 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 80 pounds or more with assistance.

Specific vision abilities required include close, distance, color, and peripheral vision, depth perception, and ability to adjust focus.

**Machine, Tools & Equipment Used:**

Standard hand tools and equipment used include, but are not limited to, pruners, lopping shears, hand saws, shovels and rakes.

Must be able to operate a personal computer and have knowledge of the following computer software programs, e.g. Word, Excel, and Outlook. Mapping software, Access and Social Media software is desirable.

**Working Conditions:**

Work can be performed indoors and outdoors in all types of weather conditions. The noise level in the work environment can be moderate to loud. Subject to irregular work schedules, including weekday and weekends.

**\*Applicants must include a cover letter and resume\***

---

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.kentwa.gov/>

220 4th Ave S  
Kent, WA 98032  
253-856-5270

Position #2013-00078  
GREEN KENT PARTNERSHIP INTERN  
DP

---

**Green Kent Partnership Intern Supplemental Questionnaire**

\* 1. Are you at least 18 years of age?

Yes  No

\* 2. Do you have a valid Washington State driver's license?

Yes  No

\* 3. Are you aware that you will be subject to a Washington State background check?

Yes  No

\* 4. Did you include a resume and cover letter?

Yes  No

\* Required Question