

OUTREACH NOTICE



**MINERALS & GEOLOGY MANAGEMENT
NATIONAL FOREST SYSTEM
US Forest Service
Washington, D.C.**



Introduction

The USDA Minerals and Geology Management (MGM) Staff in the Washington Office will soon be advertising Liaison Specialist, GS-343-13/14 position. The Liaison Specialist provides support, along with communication and coordination services, to the MGM Staff. The MGM Staff is located in the Washington Office and detached locations throughout the country.

This position is a permanent full-time position located at the national headquarters in Rosslyn, Virginia with eventual relocation to the Yates Facility located at 201 14th Street SW, Washington, DC. This notification is being circulated to inform prospective applicants of these upcoming opportunity and to determine interest in the position. The positions will be advertised Government-wide.

Duties

This position will serve as a Liaison and Program Analyst to the Director of Minerals and Geology Management (MGM), management improvement strategies, program policy coordination and management metrics, especially in the coordination, budgeting, and quality control of on-going and completed projects. The employee provides leadership for key matters related to integrating management, policy and strategic planning across program lines and provides advice and support on achieving improved information and efficiency through process analysis. Seeks innovative management strategies to resolve, both new and longstanding program and inter-program issues. Employee represents the Director in negotiations between MGM and NFS leadership, USDA Natural Resource and the Environment, Congressional staff, and other stakeholders on complex policy and program issues.

Also serves as the writer-editor for MGM by creating original writings on a wide range of topics for items such as brochures, pamphlets, reports, manuals and handbooks, exhibits, posters, conference proceedings, web pages and others. Original material may consist of paragraphs, sections, or entire documents that either stand alone or are combined with material from other authors. Conducts research and interviews to obtain information. Analyzes and interprets information, choosing material appropriate to meet the objectives of the publication. Writes clearly and concisely and organizes material logically, using creativity where appropriate to the medium and the message.

Applies principles of good grammar, style and structure, and writes at an appropriate level to effectively convey the message to the intended audience.

We intend to advertise the position in late-April 2013. If you would like additional information, please contact, Tracy Parker, tparker03@fs.fed.us, 703-605-4788. Please complete the attached outreach response form and return it by email, by COB **April 15, 2013**, to indicate your interest in the position.

Community Information



Washington, DC is the capital of the United States, is the center of a metropolitan area extending into Maryland and Virginia. With the city of Baltimore to its north in Maryland, it forms a consolidated metropolitan area of more than six million people. Washington is the legislative, administrative, and judicial center of the United States. Its business is government, and hundreds of thousands are so employed in the metropolitan area. The city and Metro area is a major tourist attraction, cultural center, and exciting place to live and work. Some of the best schools and medical services in the Nation are found in the area. There are exceptional opportunities to visit [historical places and museums](#) and experience the diverse cultural environment of the Nation's capital, with many events, concerts, and exhibits free to the public.

Housing

House rentals begin at approximately \$1,700 per month. Apartment rentals start at around \$900.00 for small 1 bedroom or studios. The price for purchasing a house is \$250,000, and up, depending on the location and/or the commuting distance. Prices for town homes begin around \$200,000 - \$300,000 and condominium prices begin in the \$100,000 - \$150,000, depending on the location within the commuting area. Utilities are priced moderately.

Transportation



Public transit options within the D.C. Metro Area include a [subway and bus system](#) that connects the city with many suburbs. The Smithsonian Metro Subway Station is located one block from Forest Service headquarters at the Yates Federal Building at 14th and Independence Avenue, and several buses have stops within a block or two. The Forest Service participates in the transit subsidy program and will reimburse transportation costs each month, up to the legal limit. The metro area hosts three major airports.

Transportation facilities within the D.C. Metro Area include a subway and bus system that connects the city with its many suburbs. The Smithsonian Metro Subway Station is one block from the Forest Service office in the Yates Federal Building at 14th and Independence Avenue. Commuter rail systems in MD and VA serve the outer metro area. Public transportation subsidies are available to employees. The National Capital area is served by three airports:

Dulles International Airport (IAD), Ronald Reagan National Airport (DCA), and Baltimore-Washington International Airport (BWI).

Educational Opportunities

Educational opportunities are among the best in the country. There are several institutions of higher learning in the immediate area, including American University, Gallaudet University, George Mason University, George Washington University, Georgetown University, Howard University, Marymount University, as well as numerous community college and technical learning institutions. Excellent elementary and secondary schools can be found in almost any community. There are many private and church-affiliated schools and day-care facilities available also.

Cultural Opportunities

Cultural opportunities are abundant. Some examples are the Kennedy Center, and the Ford Theatre; these include live theatre, vocal and instrumental performances. The Smithsonian Institution and other art, cultural heritage, and history museums are mostly all free to visit. There are numerous events on the National Capital Mall, ethnic festivals, and a full calendar of community special events year around. The District of Columbia regularly attracts performers as diverse as touring Broadway shows and major rock and jazz acts to its theaters and concert halls. DC is the home of NFL, NBA, MLS, NHL, and MLB sports teams.

Medical Community

The region has a large and excellent medical community with a wide variety of specialists and numerous clinics and hospitals. In addition, the National Institutes of Health are located in Bethesda, Maryland, and Johns Hopkins Health Services are available in Baltimore, about an hours drive from the Maryland Virginia border.

Recreation Opportunities

Besides the traditional urban recreational amenities, outstanding natural beauty is within a few hours reach of the D.C. Metro Area. Close at hand is the [Great Falls of the Potomac](#), administered by the National Park Service. Further to the west, adventures can be found within the Blue Ridge Mountains and Shenandoah Valley of Virginia, West Virginia and Maryland. Nestled within these mountains are the [Shenandoah National Park](#), [Blue Ridge Parkway](#), [George Washington National Forest](#), and [Harpers Ferry National Historical Park](#). The Shenandoah River as it approaches its confluence with the Potomac River offers white water rafting opportunities. For history buffs, numerous Civil War battlefields are within the area and Civil War re-enactments can be enjoyed in the summer and fall. [Manassas](#) and [Antietam National Battlefields](#) and Harpers Ferry National Historical Park are close at hand. The beaches of the Eastern Shore of Maryland are popular destinations as well as the beaches and wild ponies at [Assateague Island National Seashore](#) and [Chincoteague National Wildlife Refuge](#).

Weather and Climate

The area offers a wonderful 4-season year with summer days sunny and sometimes humid, highs usually in the 90s and lows in the 70s. Summer in Washington (June to August) can be very warm and humid, with temperatures often passing 86 degrees Fahrenheit (30 degrees

Celsius). Spring starts in mid March and is an ever changing array of colors. Fall Foliage brings a magnificent array of colors for many weeks. Winters are mostly mild with highs ranging in the 30 to 50 degree temperature. Frost is fairly often at night. There can be winter storms that bring snow and occasionally ice storms, but snow does not usually stay around for long. From late November to March there usually is some snow and ice. However, the accumulated snow and ice generally melts in short order. Spring and autumn are usually long and very pleasant. Current information about living in the area and local attractions is at <http://dc.about.com/>; <http://citysbest.aol.com/washington-dc/> and <http://www.washingtonpost.com/gog/>.

Outreach Response Form

**Minerals & Geology Management
Washington, DC**

Liaison Specialist, GS-343-13/14

Please reply by April 15, 2013, to tparker03@fs.fed.us

Name: _____

E-mail address: _____

Mailing Address: _____

Telephone Number: _____

If a current Federal employee, employment agency:

- USDA Forest Service
- USDA other (NRCS, FSA)
- DOI
- Other (indicate which agency)

Type of appointment:

- Permanent
- Temporary
- Term
- VRA
- PWD
- Other

Current series and grade: _____

Current position title: _____

If a current Forest Service employee, which Region/Forest/District:

For all interested potential applicants, summarize your experience in Minerals and Geology position, including number of years in the position: