

Washington Conservation Corp (WCC) Individual Placement (IP) Job Description: 2013/14

South Puget Sound Salmon Enhancement Group: Salmon Education and Outreach Specialist

The South Puget Sound Salmon Enhancement Group (SPSSEG) and the Washington Conservation Corp is seeking a motivated and energetic individual interested in being part of a small team dedicated to restoring salmon populations in the South Puget Sound. The successful candidate will work with audiences of all ages and backgrounds developing and providing educational and hands-on volunteer opportunities, and generating support for SPSSEG. The Salmon Education and Outreach Specialist works throughout Mason, Thurston, King, and Pierce Counties with some weekend and evening work required. The person in this position will also work with SPSSEG Project Managers on salmon restoration and monitoring projects and receive guidance from the Executive Director. The position is from October 7, 2013 through Sept 21, 2014.

Duties

The primary duties of the Salmon Education and Outreach Specialist are:

- Develop and continue Education and Outreach programs within our service area.
- Assist SPSSEG Project Managers with various Salmon Habitat Restoration and Monitoring Projects throughout the year
- Develop volunteer opportunities for community events (including maintaining our database)
- Update website and help with biannual newsletter
- Be involved with all aspects of the Kennedy Creek Salmon Trail (trail guide, coordination, year-end surveys etc).
- Provide salmon and water quality education to local schools and other groups
- Assist with special events/projects throughout the year
- Plus other duties as required

Knowledge/Skills/Abilities

- A basic knowledge of salmon biology and habitat restoration techniques.
- A basic knowledge of education & outreach strategies and techniques, both for the classroom and outdoor settings.
- Writing and oral communication for diverse audiences and ages. Ability to prepare informational articles and summary work reports, and give presentations in various venues using a variety of formats.
- Proficiency in using computers (Word, Microsoft Outlook, PowerPoint) to communicate via email, write articles and reports, track work progress, prepare educational and informational materials, and gather information from the internet.
- Ability to prioritize tasks and meet deadlines under the guidance of a supervisor.
- Ability to develop and track project budgets and schedules.
- Ability to work productively and cohesively both alone and in teams.
- Ability to work a flexible schedule and adjust priorities as needed.
- Ability to keep organized files and document communications.
- Ability to work outside in diverse conditions.

Education/Experience

A person/student interested in education, journalism, fisheries, natural resources OR related field is desired. Experience in developing and providing educational opportunities or outreach activities designed for landowners or citizens is a plus. Experience organizing events and volunteers will be helpful. Working for, or desire to work with a non-profit is required. You must be 18-25 years old to be eligible for this WCC position. Exception can be made for returning military personnel.

Contact

For more information about SPSSEG please contact Lance or visit our website:
www.spsseg.org

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For more information about the WCC Individual Placement Program please visit:

<http://www.ecy.wa.gov/wcc/memberpositions.html>