



Service, Science, Sustainability

Under the leadership of the Commissioner of Public Lands, our work at the Department of Natural Resources (DNR) is done with the public's interest in mind, which means transparency and public knowledge. Our decisions are guided by sound science as we manage state trust lands, native ecosystems and natural resources. We support the vision of a sustainable future by protecting and managing the natural resources so future generations will have them.

DNR manages over 5 million acres of state-owned land that includes forest, range, commercial, agricultural and aquatic lands. We generate revenue that supports public schools, state institutions and county services. But managing lands is only half of our story. We also protect other public resources such as fish, wildlife, water, and provide public access to outdoor recreation. Two of our largest and most important state-wide resource protection responsibilities are fire prevention and suppression, and overseeing forest practices.

The DNR has an annual operating budget of approximately \$187 million and has over 1200 permanent employees with approximately 300 additional staff hired during the summer fire season.

We have some of the most talented people in the industry. We honor diversity in the workplace and support one another with respect and trust. We invite you to learn more about our culture, our careers, and why some of the top forestry and natural science professionals have joined Washington DNR by visiting our [DNR website](#).

**Aquatic Reserves Program Specialist
Environmental Planner 3
Recruitment #2013-08-6200-08384**

Salary Range: \$3,819 - \$5,010 per month

This position is represented by the WFSE. Once appointed to this position the incumbent will be required to pay union dues or other representation fees within the first 30 days of employment.

Type of Position Permanent, Full-time

Location: Olympia, Washington

Closes: OPEN UNTIL FILLED
Note: It is to your advantage to submit your materials sooner than later.

POSITION PROFILE:

The EP3 provides operations, implementation, planning and policy support to the Aquatic Resources Division for the management of DNR's Aquatic Reserves. This position will work as a program specialist in the Aquatic Reserves Program in collaboration with one natural resource scientist, and cooperatively with other Aquatic Program and DNR staff. This position reports directly to the Aquatic Reserves Program Manager.

MAJOR RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO:

- Assist in the implementation of site-specific Aquatic Reserves Management Plans.
 - Coordinate the establishment and administration of site-specific Implementation Committees and assist with facilitation if necessary (Scheduling, Agendas, Minutes, other documents).
 - Manage contracts and agreements pertaining to reserve management.
- Assist with new reserve development and management plan updates
- Organize and facilitate public outreach and education in Aquatic Reserves designation, planning, implementation and management.
 - Represent reserves at conferences, symposiums, trainings, workshops, and talks.
 - Further develop youth education activities and attend education events.
- Develop partnerships for and participate in research, monitoring, and education conducted in support of the Aquatic Reserves Program.
- Serve as reserves data manager, GIS and mapping lead
- Oversee Reserve Puget Sound Corps (PSC) operations
 - Manages PSC staffing, budget, equipment and acquisitions
 - Assists in developing PSC direction / managing long-term goals
- Identify and apply for grant funding to support management of Aquatic Reserves.
- Respond to public information and data requests.

REQUIRED QUALIFICATIONS:

EMPLOYEE BENEFITS

The state of Washington offers a comprehensive benefits package including:

- [Medical](#), [dental](#), [life](#) and [long-term disability](#) insurance.
- Optional [long-term care](#), and [auto/home](#) insurance.
- Optional [medical flexible spending account](#), and [health savings account](#).
- Vacation, sick, military, and civil leave.
- Eleven paid holidays per year.
- A state [retirement plan](#).
- Optional credit unions
- Optional [Deferred Compensation](#) and [Dependent Care Assistance](#) programs

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Or go to:
www.dnr.wa.gov/aboutdnr/employment

- A Master's degree or above with major emphasis in natural resources, environmental, land use, or urban planning, landscape architecture, geography, land use or environmental law, public administration with an environmental emphasis, or closely related field, along with either two years of professional experience in environmental, natural resources, land use, or urban planning, and/or program development and one year of experience as an Environmental Planner 2;
- Two years of professional experience in environmental, natural resources, land use, or urban planning, and/or program development, may substitute for the Master's degree provided a Bachelor's degree in a field listed above has been achieved;
- Experience managing small teams, developing assignments and work plans;
- Extensive knowledge and experience with GIS, specifically ArcInfo 10, creating and editing maps and data layers and managing geodatabases;
- Extensive knowledge and experience in adaptive management, habitat and species conservation;
- Knowledge of aquatic biological processes including ecology and human impacts on aquatic ecosystems;
- Knowledge of current trends in natural resource issues, environmental laws, policies and programs; natural resource planning principles, methods, and techniques; governmental administrative structure at local and state levels; environmental, social and other problems affecting development of local and state environmental resource programs; department programs and related laws, regulations, and policies;
- Working knowledge of and proficiency with Microsoft Access, Excel, PowerPoint, and Word.

DESIRABLE QUALIFICATIONS:

- Small boat operator and crew experience (less than 30 ft.).
- Experience with natural resources and ecosystem monitoring and research in support of habitat and species protection.
- Familiarity with python programming

SPECIAL POSITION REQUIREMENTS AND WORKING CONDITIONS

- Must have a valid driver's license and have two years of driving experience.
- Must be at least 18 years of age at the time of hire.
- Must be willing to occasionally work outside of normal working hours and on weekends.
- Flexible scheduling requires working in district and headquarters offices and field work; willing to travel about 50% time.
- Work in inclement weather, over water on docks and from watercraft.
- Work in physically demanding environments, frequently walking long distances on Puget Sound

WHO MAY APPLY

This recruitment is open to anyone who meets the required qualifications for this position.

FOR MORE INFORMATION AND HOW TO APPLY, [CLICK HERE.](#)

OR go to:

<http://agency.governmentjobs.com/dnr/default.cfm?action=viewJob&jobID=703854>

Questions? Please contact Kyle Murphy at (360) 902-1073 or e-mail us at DNRrecruiting@dnr.wa.gov.

